



Learn to Cruise Sail/Power COMMITTEE

MANDATE

(Draft 11.05.03)

Chair: Committee appointed Chair

Staff: Program Director

PURPOSE: To improve Ontario Sailing's **capacity to develop a strong instructors** and sailors while working with CYA to foster and build the best standards for the learn to Cruise Sail/Power programs.

GOAL: For Ontario to train, support and mentor the strongest Instructors in Canada.

MAKEUP: Committee is led by the Committee appointed Chair, along with a group of coaches/volunteers with knowledge of the Learn to Cruise Sail/Power standards, coach training, CYA experience on training related activities. Strong representation from our schools is required on this committee.

ROLE: The Chairperson of the Learn to Cruise Committee reports to the VP of Training. The chair works hand-in-hand with the Program Director or their designate.

RESPONSIBILITIES:

- 1 Develop, with the help of Ontario Sailing staff, an annual Learn to Cruise Instructor training program, and **recommend the plan**, complete with budget, to the VP for approval.
- 2 **Actively volunteer** and recruit volunteers to help in a hands-on manner to implement training activities within the plan.
- 3 To visibly **extend Ontario Sailing's presence** by wearing appropriate Ontario Sailing apparel and bringing greetings from Ontario Sailing at various events.
- 4 To review and revise the Cruising portion of our annual **submission to the Ministry** of Health Promotion and Sport.
- 5 Responsible for the PCOC program "Spark Start" in Ontario.

SUB-COMMITTEES AND ASSIGNED TASKS:

The Committee may work efficiently with specific assignments of volunteers, sub-committees or task forces. The lead volunteer of each task must work hand-in-hand

with the Chairperson and staff. A Sub-Committee may make recommendations to the Chairperson of the Committee (and in turn to the Executive Committee). The Chairperson and the Program Director will be ex-officio members of all sub-committees or working groups.

The Chair of this committee will serve on the Awards and Volunteer Recognition Committee.

SAFETY AND ENVIRONMENT: To ensure all activities meet all safety and environmental standards and any laws, rules and/or regulations that may pertain to the program and the location of the program.

TIME COMMITMENTS: The Committee will meet as necessary, normally 2-4 times a year.