



Membership Committee
MANDATE

Staff: Supported by the Executive Director

PURPOSE: To increase membership in Ontario Sailing.

GOAL: All Sailing and Yacht Clubs in Ontario becoming members in good standing of Ontario Sailing and sustaining this over time.

MAKEUP: Committee is made up of membership approved by the Board of Directors. The committee will appoint their own Chair.

Role: The Chairperson of the Membership Committee reports to the Board of Directors of Ontario Sailing through the Business Development Vice-President and works hand-in-hand with the Executive Director or his designate.

RESPONSIBILITIES:

- 1 Develop a program that outlines membership requirements and benefits. Program documentation is to be reviewed on a regular basis and kept current. Program documents to be made available on the OSA website.
- 2 As a key part of the above program, communication of subject requirements and benefits is to be proactively conveyed to ALL Clubs. The first wave of communication should be directed to all Non-member Clubs
- 3 Create and maintain an on-line list of member clubs making note of any restrictions that are placed upon non-member clubs (i.e. not listed)
- 4 **Actively volunteer** and recruit volunteers to help increase membership in Ontario Sailing.

SUB-COMMITTEES AND ASSIGNED TASKS:

The Committee may establish sub-committees and/or task forces to assist in its work. The lead volunteer of each task must work hand-in-hand with the Chairperson and staff. A Sub-Committee may make recommendations to the Chairperson of the Committee. The Chairperson and the Executive Director will be ex-officio members of all sub-committees or working groups.

The Chair of this committee will serve on the Business Development Committee.

SAFETY AND ENVIRONMENT: To ensure all activities meet all safety and environmental standards and any laws, rules and/or regulations that may pertain to the program and the location of the program.

TIME COMMITMENTS: The Committee will meet as it deems necessary and will report no less than quarterly to the Board of Directors.