

Members present,

- Dave Sprague
 - John Weakley
 - Graham Dougall
 - David Searle
 - Thomas Fogh
 - Bill Visser (CC)
 - Pat Lymburner
 - Ross Cameron
 - Jake Wright-Starr (C)
1. Dave started the meeting by reporting on the first seminar of the season and the new version of the material. He recommended against minor revision of the “printed handouts” currently produced by the Ontario Sailing office until later and slight changes in the power-point presentation will be allowed to ensure content reflects the core principles and teachings of the association. These minor revisions will be passed forward as they become noted by the instructors/presenters. He also mentioned that there is some repetition at the beginning of the CRO presentation as in past versions that may be processed in a timely manner at the discretion of the conductors. Dave also recommended that time spent on “practical/hands on” exercises such as timing and flag drills should be allotted and expanded as much as possible.
 2. Discussion brought on a requested clarification on the cost structure of singular components of the Level 1/2 seminars. There are members recertifying or certifying as CRO that need not participate in the level 1 portion of the program and there are many participants only interested in the Assistant portion. I had contacted Ontario Sailing for clarification of these points and received an explanation from administration; part included some difficulties with registration.
Action: Thomas Fogh will get a more detailed explanation in his next meeting with Glen and email the committee members of any rationalizations. A copy of the explanation was forwarded for his reference.
 3. A question of premiums was brought up with regards to remote locations. It was confirmed that there is a standard cost regardless of locations. Generally any course that would be difficult to process would be pending approval by the committee in consultation with Ontario Sailing management but there have been no past difficulties in funding and our mandate to educate continues. The Committee recognises the extra effort of those traveling to these distant locations to promote certification and raise the standard of Race Management.
 4. Up to date course locations have been posted, the Chair will send the spreadsheet to all members for review.
 5. The website issues with regards to the user-friendly screens were discussed. **Action:** Thomas Fogh will review the site and bring concerns to Administration for possible revision.
 6. The mark set course information was obtained from Sail Canada and it will be passed along to Dave and Irene and I’ll plead for a review before any schedule courses are requested. Peter noted that he had recently presented the course and any minor errors could be corrected without difficulties by the Instructors. I would suggest that the same process for tracking changes be utilized and forwarded to the Committee at season’s end unless they are significant whereas they will be brought to Sail Canada’s attention without delay.
 7. Next meeting proposed for Tuesday May 6, 2014 at 6:30pm.