



BOOM 2020

Mobile Program Overview & Application

Hosting the BOOM Mobile Program is a BENEFIT of membership with Ontario Sailing. In order to apply, organizations must be a member in good standing of Ontario Sailing.

Ontario Sailing, as the Provincial Sporting Body of Sailing, is committed to the promotion and development of all aspects of boating & sailing. It is dedicated to making introductory and grassroots sailing programs more accessible to people across the province. Ontario Sailing's unique BOOM program does this by equipping two complete mobile sailing schools that travel through the province bringing sailing lessons to your community.

The BOOM program is made possible through \$33,000 of government funding which subsidizes the total costs by approximately \$1500 a week per unit to help keep costs for participants and host communities as low as possible. Each mobile unit creates a complete sailing school on wheels and provides qualified instructors, 8 RS Quba sailboats, coach boats, lifejackets and various teaching aids. This BOOM program focuses on youth sailors (ages 8-14) during the day (9am – 4pm). The mobile unit can support a **maximum of 16 youth sailors at a time to not exceed the ratio of 8 participants to 1 instructor.**

Additionally, adult evening classes can be requested as an add-on. The equipment will support a maximum of **8 adults at one time**. Adult evening classes are scheduled for three hours two nights a week (Monday-Thursday) over two weeks.

The mobile unit delivers Sail Canada's ICANSail and CANSail 1&2 basic sailing levels. The CANSail program is a set of progressive, learn to sail national standards that provide sailors with a foundation of core skills.

NEW FOR 2020

The BOOM program has been modified for 2020, with the changes host-sites are required to run a minimum of two consecutive weeks of programming. Adult lessons (optional) will run two nights a week (Monday-Thursday) over the two weeks of programming. A \$125.00 credit will be applied for each consecutive week of hosting the program.

The program begins on Monday June 29th and will conclude on Friday September 4th. The program runs on both Canada Day and the Civic Holiday.

Please note that the program is limited in scope for those returning sailors after they have received CANSail 2. We are happy to connect you with other programs nearby that may have programming for CANSail 3 – CANSail 6. The progressive CANSail levels are national standards based on individual skill and therefore we cannot guarantee that all participants will receive CANSail levels while attending the BOOM program.

Due to the increase costs for insurance, fuel, and staff, the price for the Youth program has increased by 2% totaling \$6,260 for the first week and reduced to \$6,135 for each consecutive week. Prices for Adult lessons have not been increased.

Program Fees for 2020

Program Type	Program Duration	Total Cost	Deposit 1	Deposit 2	Final Payment
Youth Program:	2 Weeks *minimum	\$12,395.00	\$3,000.00	\$2,400.00	\$6,995.00
	3 Weeks	\$18,530.00	\$4,500.00	\$3,600.00	\$10,430.00
	4 Weeks	\$24,665.00	\$6,000.00	\$4,800.00	\$13,865.00
Adult Program:	2 evenings a week for 2 weeks	\$1,725.67+HST = \$1,950.00	N/A	N/A	\$1,950.00

*A \$125.00 discount will be provided for each consecutive week of programming, this is noted in the prices above.

Host Responsibilities 2020

Hosting the BOOM program can be very rewarding. The BOOM program works as a partnership between the host sites and Ontario Sailing, and we must both do our part to make the BOOM program successful. The following are responsibilities of each Host Site:

BILLETING REQUIREMENTS

BOOM hosts will be required to billet the two instructors for the weeks they have booked. Each instructor must be given separate sleeping arrangements. The instructors will provide their own food. Host Sites will be required to submit the names and contact information of the billets to Ontario Sailing.

PROMOTION

As a BOOM host site, you are responsible for promoting the BOOM program in your area. Suggestions include community newspapers, local radio/TV, posters in local schools, etc. Ontario Sailing will assist with resources and by promoting BOOM locations through their website, social media platforms and E-newsletter.

REGISTRATION

Host sites are responsible for registering their participants and making sure that each participant completes a **Participant Registration Form** (supplied by Ontario Sailing). Hosts are responsible for making sure that the registration limits are adhered to.

When setting your registration prices, please ensure that your organization considers all Ontario Sailing's fees listed above.

DURING THE PROGRAM

Host sites are responsible for organizing volunteers to meet the instructors when they arrive Sunday evening to help the instructors unload their van and trailer. At this time, hard copies of completed **Participant Registration Forms** are to be given to the instructors. This allows the instructors to be aware of any health-related concerns, etc. before the program begins.

Host sites must arrange for a volunteer to be on site each morning and afternoon to supervise participants before and after the program. Host sites are encouraged to provide additional on-site supervision to assist the instructors during the day.

Host sites are responsible for providing a safe location for the boats to be launched into the water by the instructors and the sailors. A secure location is required for the boats to be stored while they are not being used (overnight, over the weekend). Ontario Sailing will provide chains, locks and cable locks to secure the equipment.

Host sites are responsible for arranging an indoor or covered space where instructors and participants can go if there is foul weather and they are unable to sail.

It is recommended that Host Sites have an additional motorboat available that the instructors can utilize in the rare case that there is an issue with an Ontario Sailing motorboat.

On the last day of the program, participants will come off the water by mid-afternoon so that they can participate in cleaning up the equipment (taking the boats out of the water, rolling the sails, packing up the dagger boards, rudders and paddles, etc.). Handling and storing sailing equipment properly is an important part of learning how to sail.

Host sites are responsible for organizing volunteers to help instructors load up their van/truck and trailer Friday afternoon.

SAFETY

As the host organization, you are required to ensure the location has appropriate plans and procedures in place for emergencies. Ontario Sailing offers resources to members and there is assistance available through our COAST program for any clubs who do not already have procedures in place. After acceptance, the COAST Manager will review your application and be in touch.

**** REGARDING INSURANCE**

The Ontario Sailing BOOM program is fully insured, our equipment is insured, and our instructors are certified and insured by Sail Canada. Upon your request, Ontario Sailing can provide you with a copy of a Certificate of Insurance (after June 1st) for your records. It is your club/organization's decision whether to take out extra insurance to host the BOOM mobile program.

Important Dates, Deadlines, and Payment Schedule

Date	Event	\$ Due
Friday, November 22, 2019	Completed BOOM Program Application Form and TWO post-dated deposit payments due	\$1,500.00 per week requested (post-dated to December 6, 2019) AND \$1,200.00 per week requested (post-dated to February 28, 2020)
By Thursday, December 5, 2019	Successful Host Sites will be contacted by e-mail to confirm program dates.	
Friday, December 6 th 2019	First Deposit Payment Processed (non-refundable)	\$1,500.00 for each week as a Host Site
Friday, February 28 th 2020	Second Deposit Payment Processed (non-refundable)	\$1,200.00 for each week as a Host Site
By Friday, March 6 th 2020	Final Invoices will be emailed (final payments are due by May 22, 2020)	
Friday, May 22 nd 2020	Final Payment Due (non-refundable)	Dependent on Program Selection
Friday, June 12 th 2020	Last day to cancel Adult Classes	
Monday, June 29 th 2020	BOOM Program Commences	
Monday, August 31 st 2020	Final Week of BOOM Program Commences	

Please Note: **Failure to make payment on time may result in not being able to host the program.**

**** Please return completed applications (with post-dated deposits) to:**

Ontario Sailing
 17 – 70 Unsworth Drive
 Hamilton, ON
 L8W 3K4

projectmanager@ontariosailing.ca



BOOM Program Application

Host Applicant Contact Information

Please type or print neatly.

Club/Group/Organization

Name:	
Mailing Address:	
Location of Program:	
Phone:	Email:
Website URL:	

The above information will be posted on the Ontario Sailing website to promote your program.

Primary Host Contact:

Name:	
Mailing Address:	
Phone:	Alternate Phone:
Email:	

Treasurer (contact for invoices and receipts):

Name:
Email:
Phone:

On-Site Contacts:

Instructors will be in contact prior to the program starting.

Name:	Phone:
Name:	Phone:



BOOM Program Application

Site Information

Please describe the indoor or covered space that will be available for the program in case of inclement weather (i.e. inside a club, covered pavilion, etc.)
Please describe the launching and storage area for the boats (i.e. docks, public beach, rocky beach, vacant land, grassy field, etc.).
Please describe the accommodations available for the instructors while at your site.
Please describe the access to running water and shower facilities for the instructors.
Please describe the access to facilities for cooking, storing and preparing food for the instructors.
Is there any further information about your organization that would help us serve you better?

POLICIES, PROCEDURES, & DOCUMENTS		
<i>Please indicate which of the following your organization currently has in place. If you require clarification or want assistance with any of the below please contact our COAST Manager, Lisa Roddie (lisa@ontariosailing.ca).</i>		
Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	By-laws updated within last 5 years
<input type="checkbox"/>	<input type="checkbox"/>	Directors and Officers Liability Insurance
<input type="checkbox"/>	<input type="checkbox"/>	Emergency Action Plan – One page to be posted
<input type="checkbox"/>	<input type="checkbox"/>	Emergency Procedures – More detailed plans for variety of scenarios
<input type="checkbox"/>	<input type="checkbox"/>	Privacy Policy
<input type="checkbox"/>	<input type="checkbox"/>	Confidentiality Policy
<input type="checkbox"/>	<input type="checkbox"/>	Member's Code of Conduct
<input type="checkbox"/>	<input type="checkbox"/>	Child Protection Policy – Including volunteer screening and operational procedures



BOOM Program Application

Youth Program:

How many weeks would you like to host the BOOM program? (please circle) 2 3 4

Please indicate which weeks you would like to book a BOOM mobile, as well as your second and third choices in the table below. Ontario Sailing will work with all host sites to try and accommodate their preferred choices.

	1 st	2 nd	3 rd
Weeks 1/2: June 29 – July 10			
Weeks 3/4: July 13 – 24			
Weeks 5/6: July 27 – Aug 7			
Weeks 7/8: Aug 10 – 21			
Weeks 9/10: Aug 24 – Sept 4			
Other Notes:			

Adult Program (add-on):

Adult evening classes are scheduled for three hours two nights a week (Monday-Thursday) over two weeks. Would you like to register for Adult/Evening Classes? (please circle) Yes No

Program Type	Program Duration	Total Cost	Deposit 1	Deposit 2	Final Payment
Youth Program:	2 Weeks *minimum	\$12,395.00	\$3,000.00	\$2,400.00	\$6,995.00
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*\$125.00 discount will be provided for each consecutive week of programming, included in prices above

Payment by: Cheque (made out to Ontario Sailing) Visa MasterCard
Card Number: _____ Expiry Date: _____
Name on Card: _____
Please keep my credit card on file for future BOOM Program payments: Yes <input type="checkbox"/> No <input type="checkbox"/>
Signature: _____

Please note:

Ontario Sailing reserves the right to cancel a mobile if we cannot secure staff. A full refund would be processed.

Please sign to indicate that you have read and understand all the information provided in the **Program Overview**, with specific attention to **Host Responsibilities and Payment Schedule**

Name (please print): _____

Signature: _____ **Date:** _____