



THE ROYAL CANADIAN YACHT CLUB

The Royal Canadian Yacht Club is a world class yacht club with a mandate to promote excellence in competitive sailing and sports. The Club is recognized for its world class athletes and affiliations with prestigious regattas. Located in a unique atmosphere on the Toronto Islands the Club consists of an active, welcoming community of sailors, like-minded individuals and staff who share an interest in sport and tradition. RCYC is currently ranked as one of the top 50 Yacht Clubs in the world and we firmly believe that much of our continued success is determined by our staff. We are currently looking for Dockmasters and are excited to recruit talented individuals that will contribute to our best-in-class Member and guest experiences.

We are currently searching for a **Dockmaster**.

RESPONSIBILITIES

- Receive and address requests from Members regarding their vessel, dock, and service issues
- Assist in addressing general inquiries over phone and VHF, made to the Sailing Office
- Assist in maintaining and updating all dock, yacht and service requests within the Fleet Register as well as sail locker assignments
- Assist Membership and Guests with the safe operation of their vessels, general operation of dock facilities, and sail locker assignments
- Coordinate, direct, and assist visiting sailors with the safe moorage of the vessels
- Walk the docks, lockers, dinghy, and dry sail areas to ensure a safe environment exists
- Provide assistance or submit work order requests, as required
- Daily cleaning of docks and ramps in cityside, dinghy and dry sail areas
- Twice weekly cleaning and maintenance of club owned coach and race management boats
- Weekly cleaning of Ideal 18 and Sonar fleets
- Other duties as specified by the Director of Fleet and Sailing Manager

HOURS OF WORK

- This is a full-time seasonal position

To apply, please submit a copy of your resume along with a cover letter to RCYC Sailing Manager Jenny Farrand at jennifer.farrand@rcyc.ca. Please indicate "Dockmaster" in the subject line of your application.

Application Deadline: March 11, 2022 (5:00pm EST)

We thank all applicants for their interest, however only those selected for an interview will be contacted. Interviews will be scheduled starting on March 14, 2022 and will be conducted virtually.

The RCYC is committed to fair equitable recruiting practices in accordance with the Accessibility for Ontarians with Disability Act (ADDA). Persons with disabilities are encouraged to come forward at any stage of the recruitment process to request accommodation if needed. Members of our team will conduct and create processes that provide individuals with disabilities the best possible recruitment experience.