

The Ottawa New Edinburgh Club is looking to hire Instructors and Senior Instructors for its 2023 Youth Sailing Day Camp.

ONEC is one of the oldest boating clubs in Canada with over a hundred years of history. Our vision is to be the best and friendliest non-profit, volunteer, and community-based recreation and training summer sports club in Ottawa. ONEC encourages fun, fitness, and skills-acquisition for sports participants of all ages. Instructors receive a full ONEC 2022 membership, which includes access to ONEC's sailing, tennis, rowing and paddling facilities (subject to skills requirements).

The positions available are; Head Instructor, Cansail ½ Instructor, Cansail ¾ Instructor.

Duties of the Head Instructor: The main duty is to oversee and ensure the safety and quality of the sailing camp. This includes leading, supporting, and supervising the Instructors, Counselors in Training (C.I.T.s) and students during on and off water activities, even when no instruction is taking place. This can involve coaching and assisting instructors and/or replacing instructors to teach their camper cohorts as appropriate and required (for example due to illness or absence). The Head Instructor will also be responsible for coordinating private lessons (for youth and adults, outside of day camp) with the instructors. There may be other duties related to maintenance and the summer camp as required.

Duties of CANSail ½ and ¾ Instructors: The main duty is to provide on-water sailing instruction to day camp participants in accordance with CANSail ½ or ¾ standards (according to the skill level of the cohort of campers). The Instructor also supervises daycampers before and after camp hours, and during lunch periods.

Employment period: June 19 to September 1st, 2023. If the Head Instructor is available between May 15 and June 19, full-time or part-time work may be offered to help with administration and membership training.

Work hours: Monday to Friday, 40 hours a week. There may also be opportunities to teach private lessons in the evening or on weekends.

Required qualifications. These must be valid until September 2nd, 2023

- Sail Canada CANSail 1 / 2 or 3 / 4 Instructor (Certified by commencement of employment period)
- Pleasure Craft Operators Card (PCOC)
- Coach Boat Safety Course
- Current First Aid
- Current CPR Certification

Additional requirement

- Police Check and Vulnerable Sector Screening
- Safe Sport Training

Required skills and personal traits

- Excellent communication skills
- Team player
- Enjoy working with children and youth
- Excellent customer relations skills
- Friendly, trustworthy and honest personality
- Excellent leadership skills.

Assets

- Experience teaching sailing
- Experience teaching/coaching other sports
- Experience working with children and youth
- Experience working in a camp or recreation program
- Bilingual (English/French)

We are an equal opportunity employer.

We welcome and encourage applications from people with disabilities. We will work with you to accommodate your needs in line with the goals of the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Should you require accommodation through the application or interview processes, or any stage of the recruitment process, please contact ONEC directly at

Director@sailonec.com

Please send your resume, cover letter (indicating the position(s) you are interested in) and references by March 3rd 2023 to;

Henri Dreessen
2023 Sailing Director
Director@sailonec.com