



Position: Head Instructor

Type of Position: CONTRACT/SEASONAL

Start & End Date: July & August

Contact: learntosail@qcyc.ca www.qcyc.ca

Overview:

The Queen City Yacht Club (QCYC) is one of Toronto's oldest and friendliest sailing clubs. Located on Algonquin Island in the Toronto harbour and open from April until October, we love to sail and promote participation in the sport with our popular learn to sail programs.

QCYC Learn to Sail has been growing since 2021 was a huge success due in part to an Ontario Trillium Foundation Grant. Upgrades included a new dock system to enhance the quality, safety and consistency of our program and expanding our fleet of Pico and C420 dinghies to include Optimists and RS Zests. The Zests are a great transition boat for the CANSail 2s and 3s. They have all of the same features as a C420 but are a bit easier to manage for smaller sailors.

A little About Us:

- Competitive salary range based on experience and qualifications
- Located on Toronto Island with access to the harbour and lake
- Private transportation to and from the island, free for the entire season
- New Learn to Sail building completed in 2014
- Consistently full youth sessions throughout July and August plus adult LTS
- Will pay partial reimbursement for costs of successful completion of instructor courses
- Friendly and supportive membership, plenty of adult racing opportunities
- Our primary goal is to provide high quality teaching and unique experiences for our sailors every day
- Opportunities for paid part-time instruction on evenings and weekends for both private lessons and adult learn-to-sail courses.

Minimum Qualifications/Qualities:

- CANSail 3/4 Instructor Certification *or higher*
- Minimum 5 years' experience teaching sailing at a reputable LTS program
- Registered and paid instructor dues with SailCanada for 2023
- All prerequisites valid by June 2023 including a Toronto Harbour License
- Successful police background check (vulnerable sector screening) prior to starting
- Familiarity with CANSail curriculums and techniques for implementation

- Full commitment to upholding a high standard of coaching and customer service
- Knowledge of dinghy repair and fleet maintenance and current VHF License is an asset
- Available to work mornings, evenings, weekends, and holidays as required

Must be extremely motivated and have enthusiastic energy, creativity, strong leadership skills, and unique ideas about teaching sailing.

The ideal candidate will also have:

- SailCanada's Program Manager Module
- Experience in marketing and/or social media for businesses and/or event planning
- Unique ideas about day-to-day programming and teaching CANSail skills
- Extremely strong interpersonal skills incl. experience in a customer service role
- Excellent problem solving skills + a demonstrated ability to think on his/her feet.
- Organizational, administration, and time management skills
- The ability to mentor instructors and delegate responsibility in a way that allows everyone to contribute to the success of the program

Motivation to go above and beyond to make summer 2023 the best season QCYC has had.

Brief, non-exhaustive, job outline:

- Enthusiastically working with the QCYC team to run a successful sailing season
- Supporting race coach on organization of equipment/sailors for training/regattas.
- Working with LTS Director to plan sessions and events.
- Keeping instructors and athletes motivated with infectious enthusiasm and ideas
- Parent and member correspondence
- Overseeing evaluations and ensuring CANSail database is kept up-to-date.
- Communicating with LTS director and club manager regularly
- Monitoring equipment and supplies to ensure everything is stocked and functioning throughout the summer.
- Overseeing/assisting LTS instructors to ensure high quality teaching and consistently fun/unique experiences for athletes at all levels.

There will be mandatory training and development throughout the spring. Also, part-time instructing opportunities may be available before the full-time season starts.

Accessibility:

We are an equal opportunity employer. We welcome and encourage applications from people with disabilities. We will work with you to accommodate your needs in line with the goals of the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Should you

require accommodation through the application or interview processes, or any stage of the recruitment process, please contact QCYC directly at learntosail@qcyc.ca

If you are interested in the opportunity, please submit your letter of application, and resume to learntosail@qcyc.ca

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