



Job Description - Lead Sailing Instructor / Coach

Position:	Lead Sailing Instructor / Coach (1 available)
Type of Position:	Seasonal Contract, Full-Time
Start & End Date:	June 24th - August 2nd (6 weeks)
Salary / Hourly Wage:	\$25 / hour @ 40 hours per week

About Our Club

The Champlain Sailing Club is a small, volunteer-driven club, on the shores of Lake Couchiching in Orillia, Ontario. We hope to share our love of sailing with youth in the area through adventure based, experiential opportunities.

This position requires a commitment to the Champlain Sailing Club's values. Given the nature of the position, all offers of employment will be subject to the provision that the successful incumbent provides the Champlain Sailing Club with a current and satisfactory Vulnerable Sector Screening Report at the time of hire.

Nature and Scope

The Champlain Sailing Club is seeking (1) individual to fill the role of **Lead Sailing Instructor** for the 2024 sailing season. The Lead Sailing Instructor is responsible for designing and facilitating safe, engaging, and fun-focused sailing lessons. This will be the first year that we are offering a Youth Sailing School at our club, so the Lead Sailing Instructor will have the unique opportunity to directly plan and influence the program content and structure for this year, and years to come. Our vision for the Sailing School program is to provide a fun, safe and rewarding experience for all participants, who will likely have a wide range of sailing abilities and experience.

During the Youth Sailing School sessions, the Lead Sailing Instructor will be required to give sailing instruction Monday to Friday (8:30am - 4:30pm) for participants aged 8 to 14, in groups of up to 16, ensuring emotional and physical safety for all. They will also have other daily responsibilities such as helping with supervision of sailing school participants, facilitating land based programs during the day, program logistics, and care/maintenance of sailing school equipment. There will be 2 additional Instructor/Coaches who will work together to run the Sailing School, with leadership and guidance from the Lead Sailing Instructor.

In addition to the Youth Sailing School, the Lead Sailing Instructor will have the opportunity to assist with the development and running of several evening or weekend Adult Sail Training programs and/or introductory Racing Clinics. (details to be discussed and agreed with the successful candidate)

Billeting arrangements may be discussed if required for candidates not from the local Orillia area.



Responsibilities

- Facilitating experiential and fun-focused sailing lessons to participants ages 8-14
- Regularly inspect, maintain, and inventory all sailing equipment.
- Ensure the safety of all participants and staff at the waterfront during all activities.
- Work with the other members of the sailing school staff to accomplish shared responsibilities.
- Communicate effectively with a wide range of people associated with the programs, including but not limited to participants, parents, volunteers and other staff.
- Play a role in ensuring equipment remains clean and in good repair throughout season
- Maintain all relevant and required records
- Work productively with other staff and volunteers to deliver high quality programs
- Attend all scheduled staff training events and meetings
- Maintain and upgrade as required certifications and qualifications.

Qualifications

- CanSail Level 1 & 2 Instructor
- Standard First Aid & CPR-C
- Pleasure Craft Operator's Card
- Criminal Reference Check with Vulnerable Sector Screening
- 3 successful reference checks
- Minimum 18 years of age

Additional Qualifications (assets)

- CanSail Level 3 & 4 Instructor
- WHMIS and AED training
- National Lifesaving Society (NLS) certification
- Certificate of radio operation training - VHF/ROC
- Day camp or residential camp experience



Competencies

Teamwork – Actively builds teams and encourages open relationships.

Initiative – Does the right thing at the right time, without being asked.

Commitment to Service Excellence – Deliberately identifies and creates opportunities to enhance every individual's experience.

Commitment to Child and Youth - Commits to assisting growth and development for youth

Concern for Health and Safety - Acknowledges and understands how to manage and educate others of risk and harm reduction.

Accessibility

We are an equal opportunity employer.

We welcome and encourage applications from people with disabilities. We will work with you to accommodate your needs in line with the goals of the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Should you require accommodation through the application or interview processes, or any stage of the recruitment process, please contact the Champlain Sailing Club directly at the contact below.

If you are interested in this opportunity to be an integral part of our Sailing School team in 2024, **please submit your Cover Letter and Resume** to:

Name: Greg Auger

Title: Property Director / Staff Supervisor

Email: auger.greg@gmail.com