



# Port Stanley Sailing Squadron

## Job Posting

**Position: Sailing Camp Sailing Instructor (Community Instructor certification or higher)**

**Type of Position:** Contract - Full time 1 week (possibility for a 2nd week)

**Start & End Date:** ~~Aug 12-16~~ , July 22-26 , 2024 (There may be billeting options available for this week)

**Salary Range:** Instructor(s) will bill club for services at approx \$23 / hr avg x 48-60 hr per week

### **Organizational Overview**

Port Stanley Sailing Squadron - PSSS - Club Objectives -

To Encourage the sport of yachting, To promote the science of seamanship, sailing and navigation, To provide and maintain a suitable anchorage and recreational facilities for its members, To promote an active participating membership in the Squadron, To recognize that the fundamental strength of the club is based upon social interaction, communication, and membership work efforts.

Port Stanley Sailing Squadron is located on the north shore of Lake Erie, a 30 minute drive south of London. We regularly used the services of the BOOM Mobile sailing school up to 2019 but we are now offering a week or more of sailing day camp for local youth 10-14 and an evening program for adults. We are a small and friendly volunteer club and we really appreciate the energy that the sailing camp brings to our club every year.

This position requires a commitment to PSSS's mission and values. Given the nature of the position, all offers of employment will be subject to the provision that the successful incumbent provides PSSS with a current and satisfactory Vulnerable Sector Screening Report at the time of hire.

### **Nature and Scope**

PSSS is seeking 1 or 2 **Sailing Camp Sailing Instructors** to work during the week of August 12-16. The instructor should be available for a couple on site preparatory hours during at least one of the days prior to the sailing school. Individuals in this role will be responsible for the delivery of customer service excellence through participant satisfaction and safety during all instructional sessions as well as in everyday interactions with club members, participants and their families.

## **Responsibilities**

- Ability to provide a safe and fun environment to participants in programs with PSSS
- Teach, coach and supervise a wide variety of programs for the season
- Ability to communicate effectively with a wide range of people associated with the programs, including but not limited to participants, parents, volunteers and other staff.
- Play a role in ensuring the equipment used remains clean and in good repair throughout season
- Maintain all relevant and required records
- Work productively with other staff and volunteers to deliver high quality programs
- Attend all scheduled staff training events and meetings
- Maintain and upgrade as required certifications and qualifications.

## **Qualifications**

- Current Standard First Aid and CPR
- Pleasure Craft Operators Card
- Certificate of radio operation training - VHF/ROC
- Minimum 16 years of age
- Registered instructor in good standing with Sail Canada
- Boat safety training and certification is an asset
- WHMIS and AED is an asset

## **Competencies**

Teamwork – Actively builds teams and encourages open relationships for maximum organizational effectiveness.

Initiative – Does the right thing at the right time without being asked.

Commitment to Service Excellence – Deliberately identifies and creates opportunities to enhance every individual's experience.

Commitment to Child and Youth - Commits to assisting growth and development for children/youth

Concern for Health and Safety - Acknowledges and understands how to manage and educate others of risk and harm reduction.

## **Accessibility**

We are an equal opportunity employer.

We welcome and encourage applications from people with disabilities. We will work with you to accommodate your needs in line with the goals of the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Should you require accommodation through the application or interview processes, or any stage of the recruitment process, please contact PSSS directly (see below).

If you are interested in the opportunity to be considered to join our team please submit your letter of application and resume by March 22, 2024 to:

Name Kerby Waud

Title PSSS Sailing School Chair

Email Address [kerbywaud@gmail.com](mailto:kerbywaud@gmail.com)

Mailing Address PSSS, 305 Sailor's Alley at Colonel Bostwick St., Port Stanley, Ontario  
Canada N5L 1C2

Depending on the situation, a late application may also be reviewed. We thank all applicants, however only those considered for an interview will be contacted.