**Ontario Sailing Association**

**Annual Meeting Minutes**

**For the fiscal year ending March 31st, 2023.**

**Held September 26th, 2023.**
**Virtual Meeting via Zoom**

*(Details of those in Attendance at the Annual Meeting is located following the Minutes)*

**CALL TO ORDER**
Meeting was called to order at 7:10 PM ET by Chair of the Board of Directors, Jeff Dejean.

QUORUM
Through the use of Election Buddy voting software, there was a confirmation that in attendance were appointed Representatives from Member Organizations representing 58 votes, more than the required 47 votes required for 20% of our overall member organizations at the record date on August 26th, 2023, therefore achieving quorum.

**APPROVAL OF THE AGENDA**
On a motion duly made by Fanshawe Yacht Club and seconded by Georgian Bay Sailing Association be it resolved that the agenda of the 2023 Ontario Sailing Association Annual Meeting is approved as presented. CARRIED

**APPROVAL OF MINUTES**
On a motion duly made by National Yacht Club and seconded by Newport Yacht Club be it resolved that the minutes of the 2022 Ontario Sailing Association Annual Meeting are approved as presented. CARRIED

**REPORTS**
CHAIR REPORT
Jeff Dejean, Chair of the Board shared some highlights of the corporation's activities:

- We are 1.5 years into our 4-year strategic plan. Post pandemic there is lots of anecdotal evidence showing that we are growing as a sport, and part of the strategic plan is to build capabilities to quantify this growth.
- The Provincial government ranks provincial sport associations and Ontario Sailing was very highly ranked, 4th out of 62 sports in the province. The rating is based on the quality of the organization, how services are delivered, governance, how Ontario performs relative to other provinces in competition, among other things. This is a fantastic achievement given how small Ontario Sailing is in comparison to other sports with higher participation rates.

- Ontario Sailing has also been influential at the national level and on the international stage as well. We regularly export our best practices to Sail Canada, and they become national standards. For example, Lisa Roddie's involvement in the sailing version of the Safe Sport policy and her work to implement it in member organizations in Ontario.
- Ontario athletes have excelled nationally and internationally; Ontario will be very well represented at the Pan American games.
- Ontario Sailing has been influential and continues to develop positive relationships with the provincial government. When the Ontario government's legislation around floating cottage-type/houseboat/barges was drafted, it posed a threat to the freedom of cruisers int the province. Ontario Sailing staff were able to work with the government to modify the rules to ensure that sailors maintained the right to anchor as part of their navigation.

EXECUTIVE DIRECTOR REPORT
Glenn Lethbridge, Executive Director shared recognition of several partners, stakeholders, and member organization leaders on the call. These included:

- Boating Ontario for the Clean Marine program. Trained expert attends and audits how systems work around the water and provide suggestions on how to make your organization more environmentally sustainable.
- Sailors for the Sea – leading resources on running clean regattas, training youth on being environmentally friendly, including youth training through the Sea KELP program that will be introduced into the CANSail system. Visit sailorsforthesea.org or contact Glenn.
- Suzuki Canada signed partnership in 2022. Jeff Beitz was hired to support our community; clubs and their members can purchase outboard motors at a reduced price from Ontario Sailing. Suzuki invested in providing and operating a support boat that was present at events like Mobility Cup, Fall CORK, and regattas at PCYC, RCYC, ABYC, Cottage Club Regatta, and the F18 North American Championships.
- Great Lake Boats and Melocraft. They have been supporting our clubs with the best RIBS custom designed for coaches by coaches. By system matching the RIBS with Suzuki engines, we are benefiting from state-of-the-art safety patrol equipment for Learn to Sail programs and regattas around the province.

Glenn encouraged member to think about how we measure success:

- Is it the Learn to Sail programs, high performance results, number of member clubs, schools, camps, volunteers, officiating, or a combination of all of the above? These are factors to think about. Ontario Sailing needs to have strong youth participation in Learn to Sail programs to have strong high-performance results.
- We have seen growth in CANSail programming across Ontario; keelboat programming has increased significantly, and more clubs have opted to join Ontario Sailing an in turn offer new and innovative programs for youth and adults.
- Challenge: Start challenging the norm! Are you looking forward? Consider a new idea or offer a program that you haven't historically offered.

Glenn recognized the success of Ontario athletes on the water and success of Ontario run regattas:

- Two thirds of the national group competing at the Pan American Games are Ontario based which is a great endorsement of the programming and diversity of our sport in Ontario.
- Sarah Douglas was the first athlete to stamp her ticket for the 2024 Olympics, here's to many more.
- We thank the many clubs who hosted regattas this year. For example, the North Americans F18 hosted by Burlington Catamaran Club, Shark Worlds hosted by Niagara on the Lake, Canadian and Ontario Championships, Mobility Cup by National YC and Able Sail Toronto, and a host of youth events by CORK, RCYC, PCYC, RHYC, Sarnia YC, ABYC, to list only a few.

Glenn concluded by thanking the members of the Ontario Sailing staff team; the Ministry of Tourism, Culture and Sport; the Board of Directors; and the staff at Sail Canada.

**AUDITED FINANCIAL STATEMENTS**
Stephen Brickell, Treasurer, presented the unqualified audit report from our independent Audit Firm, Hilborn LLP based on the 2022-2023 Financial Statements prepared by staff and approved by the Board as shared in the notice of meeting package.

On a motion duly made by Belwood Lake Sailing Club and seconded by Royal Canadian Yacht Club be it resolved that the Audited Financial Statements for the period of April 1, 2022-March 31, 2023, are received as presented. CARRIED

**APPOINTMENT OF AUDITORS**
On a motion duly made by Able Sail Toronto and seconded by Port Credit Yacht Club, be it resolved that Hilborn LLP Auditors are appointed for the 2023-2024 Fiscal Year. CARRIED

**ARTICLES OF AMENDMENT**
As laid out in the package of information sent with the notice of the annual meeting, as part of the transition to the Ontario Not-for-Profit Corporations Act, Ontario Sailing Association is looking to update their Articles to align with the requirements of the new Act.

On a motion duly made by Stormont Yacht Club and seconded by Royal Hamilton Yacht Club be it resolved that the Articles of Amendment in the form presented and included with the notice of meeting of the Members are approved. CARRIED (As Special Resolution)

**NUMBER OF DIRECTORS**
As laid out in the package with the notice of meeting, as a follow up to the Articles of Amendment we are required to pass a resolution to set the number of Directors within the range set out in the Articles.

On a motion duly made by Ashbridge's Bay Yacht Club and seconded by Whitby Yacht Club be it resolved that whereas the Articles of the Association provide for a minimum of five (5) and a maximum of twelve (12) directors, be it resolved that the number of Directors be set at nine (9), that the number of directors to be elected at each Annual Meeting be set at three (3) (subject to variations based on board vacancies from time to time), and that moving forward the Directors by resolution may determine the number of directors within the range set out in the Articles and the number of directors to be elected at each Annual Meeting. CARRIED (As Special Resolution).

**AMENDMENT TO BYLAWS**

In order for the by-laws to reflect the changes the members just made as well as additional housekeeping and minor items to align with the Ontario Not-for-Profit Corporations Act, information on proposed amendments to the by-laws was included in the notice of meeting package.

On a motion duly made by Frenchman's Bay Yacht Club and seconded by Champlain Sailing Club be it resolved that the proposed by-law amendments are approved as presented. CARRIED

**ELECTION OF DIRECTORS**

On a motion duly made by Humber Bay Sailing Centre and seconded by Sail Parry Sound, be it resolved that the slate of the Directors for the terms indicated as presented by the Nominations Committee, Paul Cairoli, Felicity Rodness, Alexandria Cushing, Julian Howarth, and Eric Kaveckas are elected to the Board of Directors. CARRIED

RECOGNITION OF OUT-GOING DIRECTORS

Jeff Dejean thanked Directors who are not returning to the Board, both Ron Owston after serving two terms, and Laurie Schroeder-Parkhill for role as the Secretary.

**TERMINATIONOF MEETING**

On a motion duly made by Kanata Sailing Club and seconded by Toronto Sailing & Canoe Club be it resolved that the Ontario Sailing Association Annual Meeting is terminated at 8:02 PM. CARRIED

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IN ATTENDANCE

**Member Organizations**

Able Sail Toronto
Alexandra Yacht Club
Ashbridge's Bay Yacht Club
Belwood Lake Sailing Club
Burlington Able Sail
Burlington Sailing & Boating Club
Cedar Island Yacht Club
Champlain Sailing Club
CORK / Sail Kingston Inc.
Etobicoke Yacht Club
Etobicoke Y.C. Junior Sail Program
Fanshawe Yacht Club & Sailing School
Fifty Point Sailing Club
Frenchman's Bay Yacht Club
Georgian Bay Sailing Association
Highland Yacht Club
Humber Bay Sailing Centre
Kanata Sailing Club
Kingston Yacht Club
Lasalle Mariner's Yacht Club

Madawaska Club of Go Home Bay
Midland Bay Sailing Club
National Yacht Club
Newport Yacht Club Stoney Creek
Oakville Yacht Squadron
Peterborough Sailing Squadron
Pigeon Lake Yacht Club
Port Credit Yacht Club
Port Dover Yacht Club
Port Stanley Sailing Squadron
Rosseau Lake College
Royal Canadian Yacht Club
Royal Hamilton Yacht Club
Sail Georgian Bay
Sail Parry Sound
Sailing Strong
Stormont Yacht Club
Thousand Islands Yacht Club
Toronto Sailing & Canoe Club

**Directors, Guests, and Staff**
Jeff Dejean
Stephen Brickell
Felicity Rodness
Peter Bradley
Eric Kaveckas
Ron Owston
Carol Trupke
Alexandria Cushing
Julian Howarth
Paul Cairoli
Laurie Schroeder-Parkhill
Glenn Lethbridge
Lisa Roddie
Cam Lymburner
Megan Medlock
Kathleen Rankin